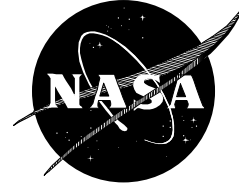


National Aeronautics and  
Space Administration  
**Lyndon B. Johnson Space Center**  
2101 NASA Road 1  
Houston, TX 77058-3696



Reply to Attn. Of: AH6

December 7, 1999

## **UNEMPLOYMENT INSURANCE BENEFITS**

If you have applied for or have been receiving unemployment insurance benefit payments, it is your responsibility, under penalty of law, to notify the appropriate local office, in writing, to discontinue the issuance of unemployment insurance checks now that you are employed. Failure to notify the state agency can result in a penalty such as a fine, imprisonment, or both.

*Original Signed By:*

**Michael P. Stewart**  
Chief, Human Resources Services Branch